



OKLAHOMA STATE  
DEPARTMENT of EDUCATION

MEMORANDUM

**TO:** The Honorable Members of the State Board of Education

**FROM:** Ryan Walters

**DATE:** September 26, 2024

**SUBJECT:** Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2024-2025 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years
Cleveland	Norman (1) Cleveland ES, (2) Roosevelt ES, (2) Monroe ES, (4) Irving MS	1 of 1
Creek	Bristow	1 of 1
Pittsburg	McAlester	1 of 1
	3 Years	
Oklahoma	Deer Creek	1 of 1

\* The number in the County category represents the Congressional District.  
See the attached map.

LJ/ab

Attachments

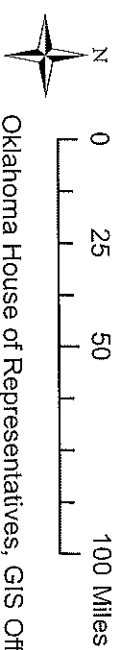
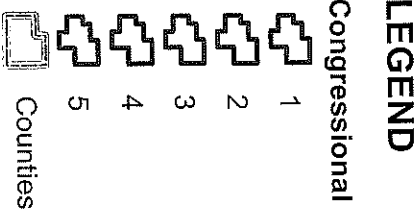
#### Section 42.8. Requirements for Exemption.

A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

[illegible]

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 - 20 25 school year**

Cleveland  
COUNTY

Norman Public Schools I29  
SCHOOL DISTRICT

131 S. Flood  
SCHOOL DISTRICT MAILING ADDRESS

Norman  
CITY

73069  
ZIP CODE

Cleveland Elementary School  
NAME OF SITE

Rebecca Grimes  
PRINCIPAL SIGNATURE\*

8-12-24  
DATE

PRINCIPAL SIGNATURE\* DATE

PRINCIPAL SIGNATURE\* DATE

Dr. Nicholas Migliorino  
SUPERINTENDENT NAME (PLEASE PRINT)

nickm@normanps.org  
SUPERINTENDENT E-MAIL ADDRESS

[Signature]  
SUPERINTENDENT SIGNATURE\*

8-12-24  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 12, 20 24

[Signature]  
BOARD PRESIDENT SIGNATURE\* Tina Floyd

NOTARY SEAL →

Dawn Cahill  
NOTARY

8/22/2026  
COMMISSION EXPIRATION DATE

8-12-24  
DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number, see instructions)

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

X One Year Only  
       Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
\_\_\_\_\_ of \_\_\_\_\_

**ENROLLMENT**

       High School  
       Jr./Middle High  
       Elementary

       District Total

**RECEIVED AUG 26 2024**

DATE RECEIVED

70 O.S. 3-124

OAC \_\_\_\_\_

Librany Medier  
NAME OF WAIVER Specialist

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Our certified librarian left at the end of the 2023-2024 school year. Ms Ringus was the most qualified and the candidate and was the best fit for Cleveland. Last year Ms. Ringus served as the library assistant for Cleveland and already knows the students, families and administration at Cleveland. Ms. Ringus is currently in the MLIS program at the University of Oklahoma for school librarianship. We will be without a school librarian if Sue is unable to receive a waiver. We are struggling to hire applicants who already have certification for library science

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

A denied waiver would result in little to no library services as we would not have a librarian to operate the library or teach research and information literacy. Student learning would be significantly impacted.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

No, this is our first application for a waiver for Ms. Ringus. She anticipates graduating at the end of the Fall Semester

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see attached.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The small amount of funds between the waiver salary for a bachelors and the certified salary for a masters degree is the only financial advantage. That money remains in the general fund to be used for other salaries and expenses.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

This is a temporary waiver while Ms. Ringus earns her masters and alternative certification. The quality of services to students will not be adversely impacted. We have professional development for new librarians and a rigorous mentorship program to provide supports for librarians working while also working toward their library degree. She will be evaluated by the Marzano Teacher Leader Evaluation. Librarians co-teach with classroom teachers to support the mastery of Oklahoma standards and indirectly impact student test scores.

\*\* You will be contacted if more information is needed to process this request.

To Whom It May Concern,

My name is Sue Ringus and I have been hired as the librarian at Cleveland Elementary. I am currently enrolled in the Masters of Library and Information Studies program at the University of Oklahoma and I plan to obtain my degree at the end of the Fall 2024 semester. I have completed 27 credit hours in the program and will take my final course this fall. I will also have passed the OSAT for librarians by the end of this year. Finally, I was the library assistant at Cleveland Elementary last spring and am familiar with the collection, student interests and staff needs.

Sincerely,

Sue Ringus

## NAME

Sue H Ringus

## STUDENT ID

112987894

## PRINT DATE

8/2/24

BIRTH DATE: 11/5/XX

PAGE: 1

Sue Ringus

Parchment DocumentID: TE5W4SOK

Course Level: Undergraduate

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:

199920 Cornell University

TRF 0002 Bachelor's Transfer Degree 0.00 S

Ehrs: 0.00 GPA-Hrs: 0.00 Qpts: 0.00 GPA: 0.00

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
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TOTAL INSTITUTION	0.00	0.00	0.00	0.00
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TOTAL TRANSFER	0.00	0.00	0.00	0.00
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OVERALL	0.00	0.00	0.00	0.00
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*


*Katie McDuffy*

Registrar

This official transcript is printed on burgundy security paper and signed in **DUPLICATE** (pre-printed signature in white ink and laser produced identical signature in black ink) on each page by the Registrar, Katie Dyer. A raised seal is not required. When photocopied, the word COPY should appear. A BLACK AND WHITE OR COLOR COPY OF THIS TRANSCRIPT SHOULD NOT BE ACCEPTED.



## NAME

Sue H Ringus

BIRTH DATE: 11/5/XX

## STUDENT ID

112987894

## PRINT DATE

8/2/24

PAGE: 1

Sue Ringus

Parchment DocumentID: TE5W4SOK

Printed from a Certified Digital Credential. Original has no watermark.

Course Level: Graduate

Major(s)

College : Dodge Col of Arts and Sciences  
Major : Library Info Studies-OL65

College : Dodge Col of Arts and Sciences  
Major : Data Analytics-Info Prof-OL

Awarded Graduate Certificate 18-DEC-2020

Major : Data Analytics-Info Prof-OL

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:

200520 University Of Michigan.

TRF 0003 Master's Transfer Degree 0.00 S  
Ehrs: 0.00 GPA-Hrs: 0.00 QPts: 0.00 GPA: 0.00

INSTITUTION CREDIT:

Spring 2019

Dodge Col of Arts and Sciences  
Library Info Studies-OL65

LIS 5970 Info Retrieval & Text Mining 3.00 1A 12.00  
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

Graduate Student

Fall 2019

Dodge Col of Arts and Sciences  
Library Info Studies-OL65

LIS 5033 Info & Knowledge Society 3.00 A 12.00  
LIS 5063 Info & Communication Tech 3.00 A 12.00  
Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 24.00 GPA: 4.00

Graduate Student

Spring 2020

Dodge Col of Arts and Sciences

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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LIS 5043 Org-Info & Knowledge Resources 3.00 A 12.00  
LIS 5643 Introduction to Data Analytics 3.00 A 12.00  
Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 24.00 GPA: 4.00

Graduate Student

Fall 2020

Dodge Col of Arts and Sciences  
Library Info Studies-OL65

LIS 5623 Advanced Data Analytics 3.00 A 12.00  
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

Graduate Student

Spring 2021

Complete Withdrawal 01-28-2021  
Dodge Col of Arts and Sciences  
Library Info Studies-OL65

LIS 5023 Management in Info Orgs 0.00 W 0.00  
Ehrs: 0.00 GPA-Hrs: 0.00 QPts: 0.00 GPA: 0.00

Graduate Student

Fall 2021

Dodge Col of Arts and Sciences  
Library Info Studies-OL65

LIS 5673 Intro to Info Visualization 3.00 A 12.00  
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

Graduate Student

Fall 2023

Dodge Col of Arts and Sciences  
Library Info Studies-OL65

LIS 5023 Management in Info Orgs 3.00 A 12.00  
LIS 5053 Information Seeking and Use 3.00 A 12.00

\*\*\*\*\* CONTINUED ON PAGE 2 \*\*\*\*\*



*Katie McBrayer*

Registrar

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## NAME

Sue H Ringus

## STUDENT ID

112987894

## PRINT DATE

8/2/24

BIRTH DATE: 11/5/XX

PAGE: 2

SUBJ NO. COURSE TITLE CRED GRD PTS R

Institution Information continued:  
 Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 4.00 GPA: 4.00  
 Graduate Student

Spring 2024  
 Dodge Col of Arts and Sciences  
 Library Info Studies-OL65  
 LIS 5193 Info Res and Ser for YA 3.00 A 12.00  
 Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00  
 Graduate Student

Summer 2024  
 Dodge Col of Arts and Sciences  
 Library Info Studies-OL65  
 LIS 5283 School Library Admin 3.00 A 12.00  
 Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

Fall 2024  
 IN PROGRESS WORK  
 LIS 5183 Info Res and Ser for Children 3.00 IN PROGRESS  
 LIS 5713 Research and Eval Methods 3.00 IN PROGRESS  
 In Progress Credits 6.00

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	33.00	33.00	132.00	4.00
TOTAL TRANSFER	0.00	0.00	0.00	0.00
OVERALL	33.00	33.00	132.00	4.00

\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*



*Katie McNary*

Registrar

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## NAME

Sue H Ringus

BIRTH DATE: 11/5/XX

## STUDENT ID

112987894

## PRINT DATE

8/2/24

PAGE: 1

Sue Ringus

Parchment DocumentID: TE5W4SOK

Course Level: Non-Degree

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## INSTITUTION CREDIT:

Summer 2024

IN PROGRESS WORK

EIPT 3483 Motiv/Class Mgmt for Teachers 3.00 IN PROGRESS

In Progress Credits 3.00

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	0.00	0.00	0.00	0.00

TOTAL TRANSFER	0.00	0.00	0.00	0.00
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OVERALL	0.00	0.00	0.00	0.00
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*


*Katie McNulty*

Registrar

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**Norman Public Schools**  
131 South Flood Avenue  
Norman, Oklahoma 73069  
[www.normanpublicschools.org](http://www.normanpublicschools.org)

July 26, 2024

**Accreditation/Standards**  
**Oklahoma State Department of Education**  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

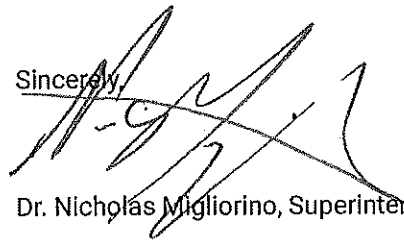
Norman Public Schools is seeking a one-year waiver to Standard VII concerning staffing of school libraries. This waiver allows Norman Public Schools to provide quality library services in a time of national and statewide shortages of certified school librarians.

Norman Public Schools hires certified school librarians when available. The waiver will allow NPS to use a pre-service librarian, Sue Ringus, to fill the school librarian position at Cleveland Elementary School. An intensive mentoring and training program is in place to support Ms. Ringus. She is currently enrolled in the Masters of Library and Information Studies program at the University of Oklahoma. She has completed 27 credit hours in the program and plans to graduate at the end of the fall 2024 semester.

This waiver opportunity will enable us to meet our goal of providing every student the services of a highly qualified school librarian.

Therefore we respectfully seek a one-year Statutory Waiver to 70 O.S. § 3-126. Thank you for your consideration of this waiver. We appreciate your continued support and will be happy to discuss the request in detail.

Sincerely,



Dr. Nicholas Migliorino, Superintendent

**Mission:** To prepare and inspire all students to achieve their full potential  
**Values:** Integrity | Inclusiveness | Collaboration | Optimism

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 - 20 25 school year**

Cleveland  
COUNTY

Norman Public Schools 129  
SCHOOL DISTRICT

131 S. Flood  
SCHOOL DISTRICT MAILING ADDRESS

Norman  
CITY

73069  
ZIP CODE

Roosevelt Elementary School  
NAME OF SITE

Lamin Hovner  
PRINCIPAL SIGNATURE\*

8-12-24  
DATE

PRINCIPAL SIGNATURE\* DATE

PRINCIPAL SIGNATURE\* DATE

Dr. Nicholas Migliorino  
SUPERINTENDENT NAME (PLEASE PRINT)

nickm@normanps.org  
SUPERINTENDENT E-MAIL ADDRESS

[Signature]  
SUPERINTENDENT SIGNATURE\*

8-12-24  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 12, 2024

Tina Floyd  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

Dawn Cahill  
NOTARY

8/22/2026  
COMMISSION EXPIRATION DATE

8-12-24  
DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

1 One Year Only  
       Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
\_\_\_\_\_ of \_\_\_\_\_

**ENROLLMENT**

       High School  
       Jr./Middle High  
       Elementary  
       District Total

RECEIVED AUG 26 2024  
DATE RECEIVED

70 O.S. 3-124

OAC \_\_\_\_\_

Library media Specialist  
NAME OF WAVEE

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

The Roosevelt elementary librarian left at the end of the 2023-2024 school year. Ms Penner is the most qualified candidate and the best fit for Roosevelt. Ms. Penner currently holds a valid teaching certificate for Oklahoma, and has most recently been a fourth grade teacher at Roosevelt. She is currently in the MLIS program at the University of Oklahoma for school librarianship. We will be without a school librarian if Ms. Penner is unable to receive a waiver.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

A denied waiver would result in little to no library services as we would not have a librarian to operate the library or teach research and information literacy. Student learning would be significantly impacted.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

No, this is our first application for a waiver for Ms. Penner. She anticipates graduating in the Fall of 2025

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see attached

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The small amount of funds between the waiver salary for a bachelors and the certified salary for a masters degree is the only financial advantage. That money remains in the general fund to be used for other salaries and expenses.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

This is a temporary waiver while Ms. Penner earns her masters and alternative certification. The quality of services to students will not be adversely impacted. We have professional development for new librarians and a rigorous mentorship program to provide supports for librarians working while also working toward their library degree. She will be evaluated by the Marzano Teacher Leader Evaluation. Librarians co-teach with classroom teachers to support the mastery of Oklahoma standards and indirectly impact student test scores.

\*\* You will be contacted if more information is needed to process this request.

To whom it may concern,

I am writing to express my intent to pursue a full-time position within Norman Public School while completing my Master's degree program in Information and Library Services at The University of Oklahoma. I am enthusiastic about the opportunity to contribute to the library team and support the educational needs of students and staff.

As I progress through my Master's program, I have acquired a robust understanding of information management, digital resources, and the value of the role of a librarian in a school setting. My coursework has been instrumental in preparing me to create a dynamic library environment that fosters a love for reading, research, and lifelong learning. I am particularly interested in implementing programs that enhance students' information literacy and support their academic success.

By working full-time in the school library, I aim to apply my academic knowledge in a practical setting while continuing my studies. I believe that being actively involved in the library will enable me to gain invaluable experience and insights that will further enhance my professional development. I am committed to collaborating with educators and administrators to create an inclusive library space that meets the diverse needs of our school community.

Sincerely,

A handwritten signature in cursive script that reads "Randi Penner". The ink is dark and the signature is fluid and legible.

Randi Penner



**Graduate**

**12**

**4.00**

Admitted Spring 2024

GPA Hours

Overall GPA

**All overall GPAs**

Type

GPA Hours

Overall GPA

Graduate

12

4.00

**Active degrees**

Degrees that have been declared and are currently in progress.

Majors

Catalog term

Requirements

Library Info Studies-OL

Dodge Col of Arts and Sciences

Spring 2024

Degree checklist



# Fundamentals of IT

## Kun Lu

LIS 5063-995

August 19 - December 13, 2024

## Online Course

## Collection Development

## DH Monobe

LIS 5443-995

August 19 – December 13, 2024

## Online Course



**Norman Public Schools**  
131 South Flood Avenue  
Norman, Oklahoma 73069  
[www.normanpublicschools.org](http://www.normanpublicschools.org)

July 26, 2024

**Accreditation/Standards**  
**Oklahoma State Department of Education**  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

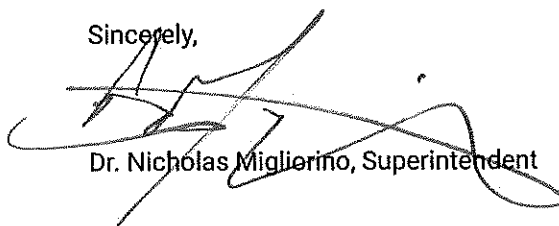
Norman Public Schools is seeking a one-year waiver to Standard VII concerning staffing of school libraries. This waiver allows Norman Public Schools to provide quality library services in a time of national and statewide shortages of certified school librarians.

Norman Public Schools hires certified school librarians when available. The waiver will allow NPS to use a pre-service librarian, Randi Penner, to fill the school librarian position at Roosevelt Elementary School. An intensive mentoring and training program is in place to support Ms. Penner. Ms. Penner currently holds a valid teaching certificate for Oklahoma and has most recently been a fourth-grade teacher at Roosevelt. She is currently in the MLIS program at the University of Oklahoma for school librarianship and anticipates to graduate in the fall of 2025.

This waiver opportunity will enable us to meet our goal of providing every student the services of a highly qualified school librarian.

Therefore we respectfully seek a one-year Statutory Waiver to 70 O.S. § 3-126. Thank you for your consideration of this waiver. We appreciate your continued support and will be happy to discuss the request in detail.

Sincerely,



Dr. Nicholas Migliorino, Superintendent

**Mission:** To prepare and inspire all students to achieve their full potential  
**Values:** Integrity | Inclusiveness | Collaboration | Optimism

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 - 20 25 school year**

Cleveland

COUNTY

Norman Public Schools 129

SCHOOL DISTRICT

131 S. Flood

SCHOOL DISTRICT MAILING ADDRESS

Norman

CITY

73069

ZIP CODE

Irving Middle School

NAME OF SITE

PRINCIPAL SIGNATURE\*

DATE

8-12-24

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Dr. Nicholas Migliorino

SUPERINTENDENT NAME (PLEASE PRINT)

nickm@normanps.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE\*

DATE

8-12-24

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 12, 20 24

BOARD PRESIDENT SIGNATURE\*

Tina Floyd

NOTARY SEAL →

NOTARY

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

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**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

1 One Year Only

       Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

       of       

**ENROLLMENT**

       High School

       Jr./Middle High

       Elementary

       District Total

RECEIVED AUG 26 2024

DATE RECEIVED

70 O.S. 3-126

OAC       

library media  
NAME OF WAIVER Specialist

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

The Irving Middle School librarian left at the end of the 2023-2024 school year. Ms. Tahmahkera is the most qualified candidate and the best fit for Irving. Previously, Ms. Tahmahkera worked in the public library and is experienced at many of the skills she needs to be an effective school librarian. She is currently in the MLIS program at the University of Oklahoma for school librarianship with an expected graduation date of December 2025. We will be without a school librarian if Ms. Tahmahkera is unable to receive a waiver.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

A denied waiver would result in little to no library services as we would not have a librarian to operate the library or teach research and information literacy. Student learning would be significantly impacted.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

No, this is our first application for a waiver for Ms. Tahmahkera. She anticipates graduating in December 2025.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see attached.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The small amount of funds between the waiver salary for a bachelors and the certified salary for a masters degree is the only financial advantage. That money remains in the general fund to be used for other salaries and expenses.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

This is a temporary waiver while Ms. Tahmahkera earns her masters and alternative certification. The quality of services to students will not be adversely impacted. We have professional development for new librarians and a rigorous mentorship program to provide supports for librarians working while also working toward their library degree. She will be evaluated by the Marzano Teacher Leader Evaluation. Librarians co-teach with classroom teachers to support the mastery of Oklahoma standards and indirectly impact student test scores.

\*\* You will be contacted if more information is needed to process this request.

Maria Ifcic Tahmahkera  
2917 Castlewood Dr  
Norman, OK 73072  
(512) 785-0246  
[mtahmahkera@ou.edu](mailto:mtahmahkera@ou.edu)

To Whom it May Concern:

I write this letter to express my intent to accept the position of Teacher Librarian at Irving Middle School in Norman, Oklahoma for the 2024-2025 school year. I have extensive experience volunteering in school libraries and working in a public library. My MLIS degree is in process, with an expected graduation date of December 2025. Additionally, I anticipate being ready to take the OSAT (138) in the Fall of 2024.

Thank you,

A handwritten signature in cursive script that reads "Maria I. Tahmahkera".

Maria I. Tahmahkera



# Academics

Courses Academic profile Advising Enrollment

Fall 2024



## Manage Enrollment

6

Enrolled hours

16

Max. hours ⓘ

### Course and times

Information Seeking and Use

Online



Collection Development

Online



Finals Schedule

### Actions

Order course materials

Create trial schedule

Verify enrollment

View unofficial transcript

Request official transcript

Apply for Graduation

### Resources

Transfer equivalencies

Degree checksheets

Email Advising

Access Denied





# Academics

- Courses
- Academic profile
- Advising
- Enrollment

Fall 2024



## Manage Enrollment

6

Enrolled hours

16

Max. hours

### Course and times

Information Seeking and Use  
Online



Collection Development  
Online



Finals Schedule

### Actions

Order course materials

Create trial schedule

Verify enrollment

View unofficial transcript

Request official transcript

Apply for Graduation

### Resources

Transfer equivalencies

Degree checksheets

Email Advising

Provide feedback



**Norman Public Schools**  
131 South Flood Avenue  
Norman, Oklahoma 73069  
[www.normanpublicschools.org](http://www.normanpublicschools.org)

July 26, 2024

**Accreditation/Standards**  
**Oklahoma State Department of Education**  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

Accreditation Division:

Norman Public Schools is seeking a one-year waiver to Standard VII concerning staffing of school libraries. This waiver allows Norman Public Schools to provide quality library services in a time of national and statewide shortages of certified school librarians.

Norman Public Schools hires certified school librarians when available. The waiver will allow NPS to use a pre-service librarian, Maira Tahmahkera, to fill the school librarian position at Irving Middle School. An intensive mentoring and training program is in place to support Ms. Tahmahkera. She is currently enrolled in the Masters of Library and Information Studies program at the University of Oklahoma. She is enrolled in 6 hours this semester and expects to complete her degree in December 2025.

This waiver opportunity will enable us to meet our goal of providing every student the services of a highly qualified school librarian.

Therefore we respectfully seek a one-year Statutory Waiver to 70 O.S. § 3-126. Thank you for your consideration of this waiver. We appreciate your continued support and will be happy to discuss the request in detail.

Sincerely,



Dr. Nicholas Migliorino, Superintendent

**Mission:** To prepare and inspire all students to achieve their full potential  
**Values:** Integrity | Inclusiveness | Collaboration | Optimism

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 - 20 25 school year**

Cleveland COUNTY NORMAN Public Schools 129 SCHOOL DISTRICT

131 S. Flood SCHOOL DISTRICT MAILING ADDRESS NORMAN CITY 73069 ZIP CODE

Monroe Elementary School NAME OF SITE

PRINCIPAL SIGNATURE\* [Signature] DATE 8-12-24

PRINCIPAL SIGNATURE\* DATE

PRINCIPAL SIGNATURE\* DATE

Dr. Nicholas Migliorino SUPERINTENDENT NAME (PLEASE PRINT)

nickm@normanps.org SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE\* [Signature] DATE 8-12-24

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 12, 2024

BOARD PRESIDENT SIGNATURE\* Tina Floyd

NOTARY SEAL →

NOTARY Dawn Cahill DATE 8-12-24

COMMISSION EXPIRATION DATE 8/22/2026

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions)

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

1 One Year Only  
       Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
\_\_\_\_\_ of \_\_\_\_\_

**ENROLLMENT**

1 High School  
1 Jr./Middle High  
1 Elementary

District Total  
**RECEIVED AUG 26 2024**

DATE RECEIVED

70 O.S. 3-126

OAC \_\_\_\_\_

library media  
NAME OF WAIVER Services

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

The Monroe elementary librarian left at the end of the 2023-2024 school year. Ms. Reed is the most qualified candidate and the best fit for Monroe . She is currently in the MLIS program at the University of Oklahoma for school librarianship and will graduate in May 2025. We will be without a school librarian if Ms. Reed is unable to receive a waiver.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

A denied waiver would result in little to no library services as we would not have a librarian to operate the library or teach research and information literacy. Student learning would be significantly impacted.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

No, this is our first application for a waiver for Ms.Reed. She anticipates graduating in May 2025.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Please see attached.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The small amount of funds between the waiver salary for a bachelors and the certified salary for a masters degree is the only financial advantage. That money remains in the general fund to be used for other salaries and expenses.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

This is a temporary waiver while Ms. Reed earns her masters and alternative certification. The quality of services to students will not be adversely impacted. We have professional development for new librarians and a rigorous mentorship program to provide supports for librarians working while also working toward their library degree. She will be evaluated by the Marzano Teacher Leader Evaluation. Librarians co-teach with classroom teachers to support the mastery of Oklahoma standards and indirectly impact student test scores.

\*\* You will be contacted if more information is needed to process this request.

Letter of Intent

Faith Reed

07.31.2024

I intend to complete my master's degree of library and information studies from the University of Oklahoma upon completion of the Spring 2025 semester. I will be taking four courses during the fall semester while being employed through NPS, and will complete any requirements needed by the school, district, and state. If any changes are made, I will promptly notify the needed channels in order to have correct information associated.

Kindly,

*Faith Reed*



Home

Academics

Financial

Resources

IT Support

Legal Notices

Accessibility

## Academics



Courses Academic profile Advising Enrollment

12 16  
Enrolled hours Max. hours

Course and times



Manage Enrollment

Fall 2024

Final

Midterm

Hours

Organization of Information  
Starting Aug 19 2024  
Online

3

Information Seeking and Use  
Starting Aug 19 2024  
Online

3

Info Res and Ser for Children  
Starting Aug 19 2024  
Online

3

Collection Development  
Starting Aug 19 2024  
Online

3

Finals Schedule

Actions

Order course materials

Create trial schedule

Verify enrollment

View unofficial transcript

Request official transcript

Apply for Graduation

Resources

Transfer equivalencies

Degree check sheets

Email Advising

Provide feedback

## NAME

Faith Renee Reed

BIRTH DATE: 1/18/XX

## STUDENT ID

113363819

## PRINT DATE

6/10/24

PAGE: 1

Faith Reed

Parchment DocumentID: TE0083ZD

Printed from a Certified Digital Credential

Course Level: Undergraduate

Major(s)

College : Gaylord College of JMC  
Major : Creative Media ProductionCollege : Dodge Col of Arts and Sciences  
Major : Minor in:  
Minor : Editing and Publishing

Awarded BA in Journalism 13-MAY-2022

Major : Creative Media Production

SUBJ NO. COURSE TITLE CRED GRD PTS R

TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:

201610 Western Oklahoma State College

PSY 1113 Elements of Psychology 3.00 A  
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

201620 Western Oklahoma State College

MATH 1503 College Algebra 3.00 A  
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

201710 Western Oklahoma State College

ENGL 1113 Principles-English Composition 3.00 A  
ENGL 1213 Principles-English Composition 3.00 A  
HIST 1493 United States, 1865 to Present 3.00 A  
Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 36.00 GPA: 4.00

201720 Western Oklahoma State College

COMM 2613 Public Speaking 3.00 A  
P SC 1113 American Federal Government 3.00 A  
Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 24.00 GPA: 4.00

INSTITUTION CREDIT:

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

SUBJ NO. COURSE TITLE CRED GRD PTS R

Institution Information continued:

Fall 2018

University College-JM program  
JournalismFMS 1013 Intro to Film & Media Studies 3.00 B 9.00  
JMC 1013 Intro to Media 3.00 B 9.00  
NAS 1013 Intro-Native American Studies 3.00 B 9.00  
SPAN 1115 Beginning Spanish 5.00 B 15.00  
Ehrs: 14.00 GPA-Hrs: 14.00 QPts: 42.00 GPA: 3.00  
Good Academic Standing

Spring 2019

University College-JM program  
JournalismGROL 1003 Volcanoes and Earthquakes 3.00 C 6.00  
JMC 2033 Media Writing & Storytelling 3.00 B 9.00  
SPAN 1225 Beginning Spanish (Continued) 5.00 B 15.00  
WGS 1003 Intro Women's & Gender Studies 3.00 A 12.00  
Ehrs: 14.00 GPA-Hrs: 14.00 QPts: 42.00 GPA: 3.00  
Good Academic Standing

Fall 2019

Gaylord College of JMC  
Creative Media ProductionJMC 1021 Intro Creative Media Productn 1.00 A 4.00  
JMC 2643 Sound, Light, and Motion 3.00 C 6.00  
JMC 2683 Survey of Electronic Media 3.00 A 12.00  
METR 1014 Intro to Weather and Climate 4.00 A 16.00  
SPAN 2113 Intermediate Spanish 3.00 B 9.00  
Ehrs: 14.00 GPA-Hrs: 14.00 QPts: 47.00 GPA: 3.36  
Good Academic Standing

Spring 2020

Gaylord College of JMC  
Creative Media ProductionJMC 3011 News Crew 1.00 S 0.00  
\*\*\*\*\* CONTINUED ON PAGE 2 \*\*\*\*\**Kellie Dyer*

Registrar

This official transcript is printed on burgundy security paper and signed in DUPLICATE (pre-printed signature in white ink and laser produced identical signature in black ink) on each page by the Registrar, Kellie Dyer. A raised seal is not required. When photocopied, the word COPY should appear. A BLACK AND WHITE OR COLOR COPY OF THIS TRANSCRIPT SHOULD NOT BE ACCEPTED.



## NAME

Faith Renee Reed

BIRTH DATE: 1/18/XX

## STUDENT ID

113363819

## PRINT DATE

6/10/24

PAGE: 2

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## Institution Information continued:

JMC 3613	Single Camera Production	3.00 A	12.00
JMC 3623	Electronic Media Writing	3.00 A	12.00
JMC 4623	Multi-Camera Production	3.00 A	12.00
WGS 3233	Women Creating Social Change	3.00 A	12.00
Ehrs: 13.00 GPA-Hrs: 12.00 QPts: 48.00 GPA:			4.00

Good Academic Standing

## Fall 2020

Gaylord College of JMC Creative Media Production			
DANC 2412	Pilates Body Conditioning	2.00 S	6.00
HIST 1493	United States, 1865 to Present	3.00 A	12.00
JMC 3011	TV Sports	1.00 S	0.00
JMC 4633	Adv. Single Camera Production	3.00 C	6.00
WGS 3483	Domestic Violence and the Law	3.00 A	12.00
Ehrs: 12.00 GPA-Hrs: 9.00 QPts: 30.00 GPA:			3.33

Good Academic Standing

## Spring 2021

Gaylord College of JMC Creative Media Production			
DES 2653	Visual Communication II	3.00 A	12.00
DES 2663	Typography I	3.00 B	9.00
HIST 3293	Antisemitism	3.00 F	0.00
JMC 4970	Editing	3.00 C	6.00
Ehrs: 9.00 GPA-Hrs: 12.00 QPts: 27.00 GPA:			2.25

Good Academic Standing

## Summer 2021

Gaylord College of JMC Creative Media Production			
HIST 3733	History of Heaven and Hell	3.00 A	12.00
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA:			4.00

Good Academic Standing

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## Institution Information continued:

## Fall 2021

Gaylord College of JMC Creative Media Production			
ENGL 3193	Working with Writers	3.00 A	12.00
EXPO 1213	Political Satire	3.00 A	12.00
JMC 3003	Multimedia Journalism	3.00 A	12.00
JMC 4813	Media Law	3.00 B	9.00
JMC 4970	TV News Producing	3.00 B	9.00
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 54.00 GPA:			3.60

Good Academic Standing

## Spring 2022

Gaylord College of JMC Creative Media Production			
OS 4113	Life After OU-Survival Course	3.00 S	0.00
HIST 3573	Interp the American Revolution	3.00 B	9.00
JMC 4651	Portfolio -CMP	1.00 B	3.00
JMC 4653	Issues/Ethics-Electronic Media	3.00 A	12.00
UCOL 1022	9 Things About Money & College	2.00 A	8.00
Ehrs: 12.00 GPA-Hrs: 9.00 QPts: 32.00 GPA:			3.56

Good Academic Standing

## \*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	106.00	102.00	334.00	3.27

TOTAL TRANSFER	21.00	21.00	84.00	4.00
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OVERALL	127.00	123.00	418.00	3.40
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*


*Kellie Dyer*

Registrar

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## NAME

Faith Renee Reed

## STUDENT ID

113363819

## PRINT DATE

6/10/24

BIRTH DATE: 1/18/XX

PAGE: 1

Faith Reed

Parchment DocumentID: TE0083ZD

Course Level: Graduate

## Major(s)

College : Dodge Col of Arts and Sciences

Major : Library Info Studies-OL

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## INSTITUTION CREDIT:

Spring 2024

Dodge Col of Arts and Sciences

Library Info Studies-OL

LIS 5023	Management in Info Orgs	3.00 A	12.00
LIS 5503	Info Literacy & Instruction	3.00 A	12.00
Ehrs: 6.00	GPA-Hrs: 6.00	QPts: 24.00	GPA: 4.00

Good Standing

Summer 2024

IN PROGRESS WORK

LIS 5033	Information and Society	3.00	IN PROGRESS
LIS 5283	School Library Admin	3.00	IN PROGRESS

In Progress Credits 6.00

Fall 2024

IN PROGRESS WORK

LIS 5043	Organization of Information	3.00	IN PROGRESS
LIS 5053	Information Seeking and Use	3.00	IN PROGRESS
LIS 5183	Info Res and Ser for Children	3.00	IN PROGRESS
LIS 5443	Collection Development	3.00	IN PROGRESS

In Progress Credits 12.00

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	6.00	6.00	24.00	4.00

TOTAL TRANSFER	0.00	0.00	0.00	0.00
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OVERALL	6.00	6.00	24.00	4.00
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*


*Kellie Dyer*

Registrar

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## NAME

Faith Renee Reed

## STUDENT ID

113363819

## PRINT DATE

6/10/24

BIRTH DATE: 1/18/XX

PAGE: 1

Faith Reed

Parchment DocumentID: TE0083ZD

Course Level: Non-Degree

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## INSTITUTION CREDIT:

Summer 2024

IN PROGRESS WORK

EIPT 3483 Motiv/Class Mgmt for Teachers 3.00 IN PROGRESS

In Progress Credits 3.00

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	0.00	0.00	0.00	0.00

TOTAL TRANSFER	0.00	0.00	0.00	0.00
----------------	------	------	------	------

OVERALL	0.00	0.00	0.00	0.00
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*


*Kellie Dyer*

Registrar

This official transcript is printed on burgundy security paper and signed in **DUPLICATE** (pre-printed signature in white ink and laser produced identical signature in black ink) on each page by the Registrar, Kellie Dyer. A raised seal is not required. When photocopied, the word COPY should appear. A BLACK AND WHITE OR COLOR COPY OF THIS TRANSCRIPT SHOULD NOT BE ACCEPTED.



**Norman Public Schools**  
131 South Flood Avenue  
Norman, Oklahoma 73069  
[www.normanpublicschools.org](http://www.normanpublicschools.org)

July 26, 2024

**Accreditation/Standards**  
**Oklahoma State Department of Education**  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

Accreditation Division:

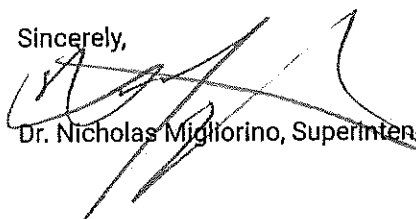
Norman Public Schools is seeking a one-year waiver to Standard VII concerning staffing of school libraries. This waiver allows Norman Public Schools to provide quality library services in a time of national and statewide shortages of certified school librarians.

Norman Public Schools hires certified school librarians when available. The waiver will allow NPS to use a pre-service librarian, Faith Reed, to fill the school librarian position at Monroe Elementary School. An intensive mentoring and training program is in place to support Ms. Reed. She is currently enrolled in the Masters of Library and Information Studies program at the University of Oklahoma. She is enrolled in 12 hours this semester and expects to complete her degree in Spring 2025.

This waiver opportunity will enable us to meet our goal of providing every student the services of a highly qualified school librarian.

Therefore we respectfully seek a one-year Statutory Waiver to 70 O.S. § 3-126. Thank you for your consideration of this waiver. We appreciate your continued support and will be happy to discuss the request in detail.

Sincerely,



Dr. Nicholas Migliorino, Superintendent

**Mission:** To prepare and inspire all students to achieve their full potential  
**Values:** Integrity | Inclusiveness | Collaboration | Optimism

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 – 20 25 school year**

Creek

COUNTY

Bristow Public Schools

SCHOOL DISTRICT

420 N Main

SCHOOL DISTRICT MAILING ADDRESS

Bristow

CITY

74010

ZIP CODE

Edison Elementary

NAME OF SITE

*Tammy Shelton*

PRINCIPAL SIGNATURE\*

*8-18-24*

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Curtis Shelton

SUPERINTENDENT NAME (PLEASE PRINT)

cshelton@bristow.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

*Curtis Shelton*

SUPERINTENDENT SIGNATURE\*

*8/12/24*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 12, 20 24

*Julie Bell*

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*Deanna R. Adame*

NOTARY



*8-12-2024*

DATE

*12-08-2025*

COMMISSION EXPIRATION DATE

**Statute/Oklahoma Administrative Code to be Waived:** 70 O.S.3-126  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

☒ One Year Only

☐ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
\_\_\_\_\_ of \_\_\_\_\_

**ENROLLMENT**

☐ High School  
☐ Jr./Middle High  
☐ Elementary  
☐ District Total

**RECEIVED AUG 15 2024**  
DATE RECEIVED

70 O.S. *3-126*

OAC \_\_\_\_\_

*Library Media Specialist*  
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

We recently had a transition of personnel in the Edison Library and have obtained a certified educator that has worked in the public library setting for multiple years. She has completed the required coursework but has not tested. While awaiting her testing date and results, we would like to request a waiver for the 2024-2025 school year.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

We do not believe that there would be a negative impact on students. This educator is equipped and prepared to take on the Edison Library position.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

No

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

NA

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

NA

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

We are planning for this educator to be certified within a few months so this should not have a negative impact on assessments.

\*\* You will be contacted if more information is needed to process this request.



# Tulsa Community College

TULSA, OKLAHOMA

Course Level: Credit

Current Program

Associate in Arts

Major : Psychology

Degree Awarded Associate in Arts 07-MAY-2004

Primary Degree

College : Credit

Major : Psychology

Inst. Honors: Honors Scholar

## \*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	65.00	65.00	246.00	3.78

TOTAL TRANSFER	0.00	0.00	0.00	0.00
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OVERALL	65.00	65.00	246.00	3.78
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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### INSTITUTION CREDIT:

#### Fall 2002 Credit Classes

BIO 1114	General Biology For Non-Majors	4.00 B	12.00
ENG 1113	Hon Freshman Comp 1	3.00 A	12.00
ENG 1213	Hon Freshman Comp 2	3.00 B	9.00
GEO 1043	Intro To Cultural Geography	3.00 A	12.00
HIS 1483	Hon Amer His 1492-Civil War	3.00 A	12.00
MTH 1513	College Algebra	3.00 A	12.00

Ehrs: 19.00 GPA-Hrs: 19.00 QPts: 69.00 GPA: 3.63

#### Spring 2003 Credit Classes

HUM 2663	Hon Hollywood'S America	3.00 B	9.00
POS 1113	Hon Am Fed Gov	3.00 A	12.00
PSC 1114	General Physical Science	4.00 B	12.00
PSY 1113	Introduction To Psychology	3.00 A	12.00
SPE 1113	Hon Speech Communication	3.00 A	12.00

Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 57.00 GPA: 3.56

#### Summer 2003 Credit Classes

SPA 1103	Spanish I	3.00 A	12.00
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Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

#### Fall 2003 Credit Classes

MTH 2523	Calculus/Business/Life/Soc Sci	3.00 A	12.00
MUS 1113	Hon Mus Appreciation	3.00 A	12.00
PSY 2023	Developmental Psychology	3.00 A	12.00
PSY 2223	Behavioral Statistics	3.00 A	12.00
SPA 1213	Hon/Spanish 2	3.00 A	12.00

Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 60.00 GPA: 4.00

#### Spring 2004 Credit Classes

CSC 1203	Hon Computer Concepts/Applicat	3.00 A	12.00
ENG 2993	Honors Creative Writing Wrk 27	3.00 A	12.00
PSY 2053	Social Psychology	3.00 A	12.00
PSY 2813	Hon Human Sexuality	3.00 A	12.00

Ehrs: 12.00 GPA-Hrs: 12.00 QPts: 48.00 GPA: 4.00

Last Standing: Good Standing

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

06-AUG-2024

Page: 1

REJECT DOCUMENT IF SIGNATURE BELOW IS DISTORTED

Bristow Public Schools, Deanna  
Parchment DocumentID: TE5Y5PTL



## NAME

Barbara Jewel Richardson

BIRTH DATE: 3/12/XX

## STUDENT ID

112167368

## PRINT DATE

8/6/24

PAGE: 1

Bristow Public Schools, Deanna  
Parchment DocumentID: TE5Y5YIK

Course Level: Undergraduate

## Major(s)

College : Dodge Col of Arts and Sciences  
Major : Psychology

College : Dodge Col of Arts and Sciences  
Major : Minor in:  
Minor : History

Awarded Bachelor of Arts 12-MAY-2006

Major : Psychology

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:

200210 Tulsa Community College

ENGL 1113	PRIN OF ENGL COMP	3.00 A	
ENGL 1213	PRIN OF ENGL COMP	3.00 B	
GEOG 1103	HUMAN GEOGRAPHY	3.00 A	
HIST 1483	U S 1492 TO 1865	3.00 A	
MATH 1503	INTRO-ELEM FUNCTION	3.00 A	
ZOO 1005	CONCEPTS IN BIOLOGY	4.00 B	
Ehrs: 19.00 GPA-Hrs: 19.00 QPts: 69.00 GPA: 3.63			

200220 Tulsa Community College

COMM 2613	PUBLIC SPEAKING	3.00 A	
P SC 1113	AMER FEDERAL GOVT	3.00 A	
PSY 1113	ELEMENTS OF PSYCH	3.00 A	
TRF 1999	Lower Division Transfer Credit	3.00 B	
TRF 1999	Lower Division Transfer Credit	4.00 B	
Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 57.00 GPA: 3.56			

200230 Tulsa Community College

SPAN 1115	BEGINNING SPANISH	3.00 A	
Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00			

200310 Tulsa Community College

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## Transfer Information continued

MATH 1743	CALC I-BUS/SOC SCI	3.00 A	
MUNM 1113	UNDERSTANDING MUSIC	3.00 A	
PSY 2113	RES METH I: STATS	3.00 A	
PSY 2603	DEVELOPMENTAL PSYCH	3.00 A	
SPAN 1115	BEGINNING SPANISH	2.00 A	
SPAN 1999	Lower Division Transfer Credit	1.00 A	
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 60.00 GPA: 4.00			

200320 Tulsa Community College

ENGL 2123	CREATIVE WRITING	3.00 A	
HSS 3523	HUMAN SEXUALITY	3.00 A	
PSY 3703	SOCIAL PSYCHOLOGY	3.00 A	
TRF 1999	Lower Division Transfer Credit	3.00 A	
Ehrs: 12.00 GPA-Hrs: 12.00 QPts: 48.00 GPA: 4.00			

## INSTITUTION CREDIT:

Fall 2004			
ARTS-SCI	PSYCH/BA		
Dodge Col of Arts and Sciences			
Psychology			
ENGL 4523	Shakespeare Comedy	3.00 A	12.00
PSY 3114	Res Meth II: Experim	4.00 B	12.00
PSY 4453	Abnormal Psychology	3.00 A	12.00
SPAN 1225	Begin Spanish-Cont	5.00 A	20.00
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 56.00 GPA: 3.73			
Good Standing			

Spring 2005			
ARTS-SCI	PSYCH/BA		
Dodge Col of Arts and Sciences			
Psychology			
HIST 3113	The Crusades	3.00 B	9.00
PSY 3303	Learning/Condition	3.00 A	12.00

\*\*\*\*\* CONTINUED ON PAGE 2 \*\*\*\*\*



*Katie McShane*

Registrar

This official transcript is printed on burgundy security paper and signed in DUPLICATE (pre-printed signature in white ink and laser produced identical signature in black ink) on each page by the Registrar, Kellie Dyer. A raised seal is not required. When photocopied, the word COPY should appear. A BLACK AND WHITE OR COLOR COPY OF THIS TRANSCRIPT SHOULD NOT BE ACCEPTED.

## NAME

Barbara Jewel Richardson

BIRTH DATE: 3/12/XX

## STUDENT ID

112167368

## PRINT DATE

8/6/24

PAGE: 2

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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## Institution Information continued:

PSY 3803	Physiological Psy	3.00 A	12.00
PSY 4733	Stereotyp/Prejudice	3.00 B	9.00
SPAN 2113	Intermediate Span	3.00 A	12.00
ZOO 1121	Intro Zoology Lab	1.00 B	3.00

Ehrs: 16.00 GPA-Hrs: 16.00 QPts: 57.00 GPA: 3.56

Good Standing

## Fall 2005

ARTS-SCI PSYCH/BA

Dodge Col of Arts and Sciences

Psychology

C S 1323	Intro-Programming	3.00 B	9.00
CHEM 1315	General Chemistry	5.00 C	10.00
PSY 4023	Tests & Measuremnts	3.00 B	9.00
PSY 4920	Prejudice/Civ Right	3.00 A	12.00

Ehrs: 14.00 GPA-Hrs: 14.00 QPts: 40.00 GPA: 2.86

Good Standing

## Spring 2006

5-12-06 B.A. (PSYCH); COMPLETED

CONCURRENTLY: MINOR IN HISTORY

ARTS-SCI PSYCH/BA

Dodge Col of Arts and Sciences

Psychology

HIST 3500	Hist-Heaven/Hell	3.00 A	12.00
HIST 3593	Women-American West	3.00 B	9.00
HIST 3933	Early Mod Witchhunt	3.00 B	9.00
HIST 3993	Evolut Of Martyrdom	3.00 A	12.00
PSY 4143	Capstone Practicum	3.00 A	12.00
PSY 4510	Number Nyne	3.00 S	0.00
SOC 3523	Crime & Delinquency	3.00 B	9.00

Ehrs: 21.00 GPA-Hrs: 18.00 QPts: 63.00 GPA: 3.50

Good Standing

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

***** TRANSCRIPT TOTALS *****				
	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	66.00	63.00	216.00	3.43
TOTAL TRANSFER	65.00	65.00	246.00	3.78
OVERALL	131.00	128.00	462.00	3.61

\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*



Katie McNulty

Registrar

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Name: Barbara Jewel Smythe  
Student-ID: XXXXX341  
Date of Birth: 12-MAR  
Date Issued: 06-AUG-2024  
Page Number: 1

# NORTHEASTERN STATE UNIVERSITY

Tahlequah, Oklahoma 74464-2399

Issued To:  
Bristow Public Schools, Deanna  
Parchment DocumentID: TESYA1UI

## Course Level: Graduate

### Current Program

#### Master of Education

Major : Instructional Leadership, MEd  
Maj/Concentration : Classroom Teaching Cognate\_I

### Degrees Awarded Master of Education 09-DEC-2023

#### Primary Degree

Major : Instructional Leadership, MEd  
Maj/Concentration : Classroom Teaching Cognate\_I

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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### Institution Information continued:

Fall 2023			
EDUC 5403	FUND OF CURR DEVELOPMENT I	3.00 A	12.00
EDUC 5473	EQUITY & INCLUSIVITY LEADERS	3.00 A	12.00
EDUC 5913	THESIS/CAPSTONE EXPERIENCE	3.00 A	12.00
	Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 36.00 GPA: 4.00		

### Graduate Good Standing

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

INSTITUTION CREDIT:	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	36.00	36.00	144.00	4.00

TOTAL TRANSFER	0.00	0.00	0.00	0.00
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OVERALL	36.00	36.00	144.00	4.00
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\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

Copy of Transcript

Fall 2022			
EDUC 5273	MOTIVATION LEARN & LEADERSHIP	3.00 A	12.00
EDUC 5283	TEACHING METHODS	3.00 A	12.00
EDUC 5463	DIFFERENTIATED INSTRUCT STRAT	3.00 A	12.00
EDUC 5683	BRAIN-BASED LEARNING	3.00 A	12.00
	Ehrs: 12.00 GPA-Hrs: 12.00 QPts: 48.00 GPA: 4.00		

### Graduate Good Standing

#### Spring 2023

EDUC 5133	ACTION RESEARCH & INQUIRY	3.00 A	12.00
EDUC 5633	COGNITIVE LEARNING STYLES	3.00 A	12.00
EDUC 5823	TECHNOLOGY IN STEM EDUCATION	3.00 A	12.00
	Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 36.00 GPA: 4.00		

### Graduate Good Standing

#### Summer 2023

EDUC 5103	EDUCATIONAL RESEARCH	3.00 A	12.00
EDUC 5403	FUND OF CURR DEVELOPMENT I	0.00 W	0.00
EDUC 5753	ADV EDUCATIONAL PSYCHOLOGY	3.00 A	12.00
	Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 24.00 GPA: 4.00		

### Graduate Good Standing

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

REJECT DOCUMENT IF SIGNATURE IS DISTORTED

AN OFFICIAL SIGNATURE IS WHITE ON A GREEN BACKGROUND

AMY D. DUNN, REGISTRAR

THE NAME OF THE UNIVERSITY IS PRINTED IN WHITE ACROSS THE FACE OF THE 11 X 8 1/2 TRANSCRIPT

August 6, 2024

To Whom It May Concern:

My name is Barbara Smythe. I am currently employed by Bristow Public Schools to serve as library media specialist for the Edison Elementary School Media Center. I am currently awaiting confirmation from the Oklahoma State Department of Education regarding my teaching certification. All requirements were met and submitted in June 2024. Once this confirmation has been received, I intend to take the Library Media Specialist certification test as soon as possible. My extensive experience in the area, as well as my master's degree, qualify me for immediate testing according to the Certification Division of the Oklahoma Department of Education.

At this time, the Edison Elementary School Media Center is open every scheduled school day, from 8:00 a.m. to 3:00 p.m. I, as well as my media assistant, Mrs. Danner, are available during those times for programming, material circulation, and student assistance.

If you have any further questions, please feel free to reach out to me at your convenience by contacting Edison Elementary School at 918-367-5521.

Warmest Regards,  
Barbara Smythe  
Library Media Specialist  
Edison Elementary School

# *Bristow Public Schools*

*"Linking Learning to Life"*

TASHA BEATY  
High School Principal

TERESA BARNETT  
Collins Principal

CURTIS SHELTON  
Superintendent

KRISTA BURDEN  
Director of Instruction

LAWRENCE SEACHRIS  
Middle School Principal

TAMMY SHELTON  
Edison Principal

August 13, 2024

Oklahoma State Department of Education  
Accreditation Standards Division  
2500 N Lincoln Blvd., Suite 210  
Oklahoma City, OK 73105-4599

To Whom It May Concern,

Please accept this letter as a request for a statutory waiver for our Edison Elementary Library Media Specialist. This is in reference to statutory waiver 70 O.S. §3-126.

We recently had a transition of personnel in the Edison Elementary Library and have obtained a certified educator that has worked in the public library setting for multiple years. She has completed the required coursework but has not tested. While awaiting her testing date and results, we would like to request a waiver for the 2024-2025 school year.

Please let me know if you need any additional documentation.

Sincerely,



Curtis Shelton  
Superintendent

CS/da

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 - 20 25 school year**

Pittsburg  
COUNTY

McAlester  
SCHOOL DISTRICT

200 E. Adams  
SCHOOL DISTRICT MAILING ADDRESS

McAlester  
CITY

74501  
ZIP CODE

Parker Intermediate Center  
NAME OF SITE

*Jamie Price*  
PRINCIPAL SIGNATURE\*

8-30-2024  
DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Robert Steeber

SUPERINTENDENT NAME (PLEASE PRINT)

rsteeber@mpsbufs.org

SUPERINTENDENT E-MAIL ADDRESS

*Robert Steeber*  
SUPERINTENDENT SIGNATURE\*

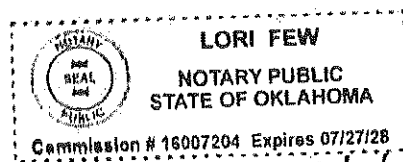
9-5-2024  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on September 9, 20 24

*Lori Few*  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*Lori Few*  
NOTARY



DATE 9/9/24

7-27-24  
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGUALTION IS REQUESTED FOR:**

☒ One Year Only

☐ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
of

**ENROLLMENT**

☐ High School  
☐ Jr./Middle High  
☐ Elementary  
District Total

**RECEIVED SEP 11 2024**

DATE RECEIVED

70 O.S. 3-124

OAC

*Liberty Media -*  
NAME OF WAFER *Specialist*

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

We posted a position opening for a Certified Library Media Specialist in April. We had 1 applicant, but she chose to take another position, so we are requesting a waiver for this year. If we are denied, our students will have to share a part-time librarian with another school in our district and not have access to the library throughout the day.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

To best serve our students, we would like to use Ms. Denise Emerson, who is a certified teacher with 35 years of teaching experiences and is currently taking Masters classes to obtain our Library Media Specialist certification. She will be able to check out books and work on literacy skills/comprehension in her classes to help our students become stronger readers.

If our waiver were to be denied, our students would be negatively impacted from having to share a librarian with another school and not have a certified teacher with classroom experience in our library for the school year.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

This is our second year to request a waiver. We were approved last year for a one year waiver and hired Mrs. Emerson, who we are asking to be approved again. She began classes this spring and is continuing to work toward obtaining her certification to become a Library Media Specialist.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Our librarian teaches 5 blocks of library throughout the day. We have a Title I Paraprofessional that helps check out books while our librarian is instructing her students.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

The district will be paying a certified teacher salary to Mrs. Emerson.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.  
Mrs. Emerson will be evaluated using OKTLE. We will evaluate the effectiveness of our library for our students by accessibility, ratio of book checkouts to student population and enviroment/atmosphere. We will also have our staff give feedback of the resources they are utilizing from our library and potention adjustments we can make to increase usability.

\*\* You will be contacted if more information is needed to process this request.

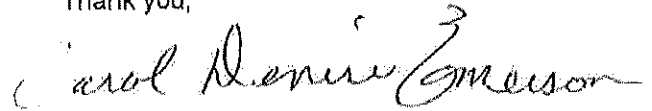


August 30, 2024

To Whom It May Concern,

I am currently enrolled in classes at East Central University and pursuing my Library Media Specialist degree to add to my certification area. I am projected to graduate in December of 2025.

Thank you,

A handwritten signature in cursive script that reads "Carol Denise Emerson". The signature is written in dark ink and is positioned above the printed name.

Carol Denise Emerson

# Courses



Terms

All Terms

Filter

Courses I am taking

25 items per page

3 results **Courses I am taking**

## Fall 2024

8544

Fall 2024 Materials Selection (LIBSC-5133-01)

Open | Sheila Sharber | More Info

☆

8545

Fall 2024 Young Adult Literature (LIBSC-5923-01)

Private | Jessica Eschbach | More Info

☆

## Summer 2024

8219

Summer 2024 Techniques of Research (EDUC-5113-02)

Private | Glenn Moore | More Info

☆





**“Engaging Minds, Inspiring Hearts, Pursuing Excellence”**

September 10, 2024

Accreditation Standards Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599

To whom it may concern:

We are requesting a Deregulation/Waiver for Parker Intermediate Center (5-6). Mrs. Denise Emerson has been in the library for one year and is working to complete her degree for Library Media Specialist and will test to be certified. She has a Masters Degree and is a certified special education teacher and counselor, as well as other areas of certification.

Thank you for your consideration in granting this Deregulation/Waiver for Will Rogers Elementary School.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dr. Steeber', written over a horizontal line.

Dr. Robert Steeber, Superintendent

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 24 - 20 25 school year**

Oklahoma

COUNTY

Deer Creek- Edmond

SCHOOL DISTRICT

20701 N MacArthur

SCHOOL DISTRICT MAILING ADDRESS

Edmond

CITY

73012

ZIP CODE

Deer Creek Elementary

NAME OF SITE

PRINCIPAL SIGNATURE\*

07/22/2024

DATE

PRINCIPAL SIGNATURE\*

7/22/24

DATE

PRINCIPAL SIGNATURE\*

DATE

Dr. Jason Perez

SUPERINTENDENT NAME (PLEASE PRINT)

jasonperez@dcsok.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE\*

7/25/24

DATE

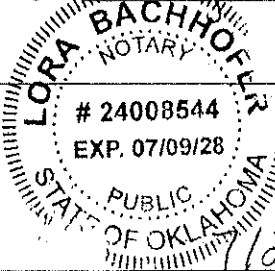
I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on July 25, 2024

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

NOTARY

COMMISSION EXPIRATION DATE



7/25/24

DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

       One Year Only



Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

of

**ENROLLMENT**

  1   High School

  1   Jr./Middle High

  1   Elementary

District Total

DATE RECEIVED

70 O.S.

OAC

NAME OF WAIVER

Library media Specialist

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Amanda Coultres was hired for the school year 2022-23 on a waiver. We are asking that she be granted the waiver again so she can continue teach as a media specialist and finish her schooling in library media education.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Amanda Coultres will be teaching classes as part of our specials rotation. She will focus on library/media standards which will help support our reading teachers with their state standards. As the librarian, Amanda will also help students with book checkout, promoting the love of reading, as well as supporting all general and special education teachers in the classroom.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Providing this waiver will help us ensure we are providing all students opportunities to be able to interact with books and a variety of literature. This will have a big impact on students who struggle in vocabulary, comprehension and students that receive tier 2 and tier 3 services in a variety of areas. As Amanda completes her education and is learning new ideas/strategies, she is able to share her new learning across the district with other media specialist as well as gain new insights from them.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.  
See attached

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.  
Possible loss of state and/ or federal funding by not being able to offer media services for students.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.  
Amanda Coultres will be evaluated formally once per semester using the Marzano evaluation tool. She will also have several walk thoughts throughout the year. The students will be monitored through common assessments, RTI data, STAR and state testing

**\*\* You will be contacted if more information is needed to process this request.**

## Library Media Schedule of Operation 2024-2025

8:55-9:25 M, T, Th - Planning and Open Check Out

- Amanda Coultres will cover open check out

9:25-9:55 T, Th - Pre-Kindergarten Classes

- Amanda Coultres will teach classes and library TA will cover open check out

9:25-9:55 F - Planning

- Amanda Coultres will cover open check out

10:00-10:55 M, T, W, Th, F - Third Grade Classes

- Amanda Coultres will teach classes and library TA will cover open check out

11:00-11:20 M, T, W, Th, F - Open Check Out

- Amanda Coultres will cover open check out

11:20-11:50 M, T, W, Th, F - Closed for lunch

11:50-12:45 M, T, W, Th, F - Open Check Out

- Library TA will cover open check out

12:45-1:40 M, T, W, Th, F - Kindergarten Classes

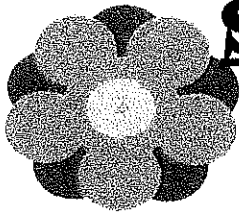
- Amanda Coultres will teach classes and library TA will cover open check out

1:45-2:40 M, T, W, Th, F - First Grade Classes

- Amanda Coultres will teach classes and library TA will cover open check out

2:45-3:40 M, T, W, Th, F - Second Grade Classes

- Amanda Coultres will teach classes and library TA will cover open check out



# **SPECIALS ROTATION**

## **2024-2025**

<b>8:30 to 9:25 M, T, Th</b>	<b>Specials Planning</b>
<b>9:25 to 9:55 T, TH</b>	<b>Pre-Kindergarten (P.E &amp; Lib)</b>
<b>10:00 to 10:55</b>	<b>Third</b>
<b>11:00-12:45</b>	<b>Specials Lunch/Duty / Specials Planning</b>
<b>11:45-12:15 M, W, F</b>	<b>Pre-Kindergarten (Music, STEM, Art)</b>
<b>12:45- 1:40</b>	<b>Kindergarten</b>
<b>1:45 to 2:40</b>	<b>First</b>
<b>2:45 to 3:40</b>	<b>Second</b> <b>2nd grade brings backpacks. Classroom teachers go and help special teachers dismiss</b> 



[Student](#) [Registration](#) [View Registration Information](#)

### View Registration Information

[Locksmith Schedule](#) Active Registrations

#### Class Schedule

Term: 

Fall 2024

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Study Path	Date	Status	Message
Young Adult Library Resources	IME 5013, 0	3	11548	100% Online	Standard Letter ...	Graduate	Full Term	None	04/01/2024	Registered	Web Regist...

Total Hours | Registered: 3 | Billings: 3 | CEU: 0 | Min: 0 | Max: 12

Records: 1

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
IME	5333	GR	Advanced Literature Resources	A	3.000	12.00	
Term Totals		Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term		3.000	3.000	3.000	3.000	12.00	4.00
Cumulative		18.000	18.000	18.000	18.000	72.00	4.00

#### Term : Fall 2023

Major Academic Standing  
Library Media Education Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
IME	5453	GR	Collection Management	A	3.000	12.00	
IME	5533	GR	School Library Advocacy	A	3.000	12.00	
Term Totals		Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term		6.000	6.000	6.000	6.000	24.00	4.00
Cumulative		24.000	24.000	24.000	24.000	96.00	4.00

#### Term : Spring 2024

Major Academic Standing  
Library Media Education Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
IME	5223	GR	Collaborative Instr Processes	A	3.000	12.00	
IME	5233	GR	Children's Library Resources	A	3.000	12.00	
Term Totals		Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term		6.000	6.000	6.000	6.000	24.00	4.00
Cumulative		30.000	30.000	30.000	30.000	120.00	4.00

#### TRANSCRIPT TOTALS

Transcript Totals - (Graduate)	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution	30.000	30.000	30.000	30.000	120.00	4.00
Total Transfer	0.000	0.000	0.000	0.000	0.00	0.00
Overall	30.000	30.000	30.000	30.00	120.00	4.00

#### COURSE(S) IN PROGRESS

##### Term : Fall 2024

Major  
Library Media Education

Subject	Course	Campus	Level	Title	Credit Hours	Start and End Dates
IME	5013		GR	Young Adult Library Resources	3.000	

# UNIV OF CENTRAL OKLAHOMA--PROD

## Unofficial Academic Transcript

ⓘ This is not an official transcript. Courses which are in progress may also be included on this transcript.

### Transcript Data

#### STUDENT INFORMATION

Name	Birth Date
Amanda Coultres	Apr 21, 1992
<b>Program</b>	
Program	Major and Department
Library Media Education	Library Media Education, Adv Professional & Spec Servcs

#### INSTITUTION CREDIT

##### Term : Summer 2022

Major	Academic Standing
Library Media Education	Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
ESFR	5013	GR	Found of Educational Research	A	3.000	12.00	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	3.000	3.000	3.000	3.000	12.00	4.00
Cumulative	3.000	3.000	3.000	3.000	12.00	4.00

##### Term : Fall 2022

Major	Academic Standing
Library Media Education	Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
IME	5063	GR	School Library Foundations	A	3.000	12.00	
IME	5423	GR	Lib Info Retrieval Systems	A	3.000	12.00	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	6.000	6.000	6.000	6.000	24.00	4.00
Cumulative	9.000	9.000	9.000	9.000	36.00	4.00

##### Term : Spring 2023

Major	Academic Standing
Library Media Education	Good Standing

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	R
IME	5053	GR	School Library Administration	A	3.000	12.00	
IME	5863	GR	School Library Technology	A	3.000	12.00	

Term Totals	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
Current Term	6.000	6.000	6.000	6.000	24.00	4.00
Cumulative	15.000	15.000	15.000	15.000	60.00	4.00

##### Term : Summer 2023

Major	Academic Standing
Library Media Education	Good Standing

08/19/2024

To whom it may concern,

I, Amanda Coultres, will be working as the Library Media Specialist at Deer Creek Elementary while I attend classes at the University of Central Oklahoma to receive my Master of Education in Library Media Education.



Thank you,

**Amanda Coultres**

*Amanda Coultres*  
**Library Media Specialist**

Deer Creek Elementary School

4704 NW 164th Street

Edmond, OK 73013

Phone: 405-348-9100



July 22, 2024

To Whom It May Concern:

We are asking for a library media specialist wavier for the 2024-2025 school year. Amanda Coultres was hired for the school year 2022-2023 on a waiver. We are asking that she be granted the waiver so she can complete her schooling this year in library media education and continue to teach as a media specialist for Deer Creek Elementary.

Sincerely,

A handwritten signature in black ink that reads "Laura Koehn". The signature is fluid and cursive, with the first name "Laura" and last name "Koehn" clearly distinguishable.

Laura Koehn  
Principal  
Deer Creek Elementary

Dr. Jason Perez  
Superintendent  
Deer Creek District

**DEER CREEK SCHOOL DISTRICT**

20701 N McArthur Blvd., Edmond, OK 73012  
405-348-6100 | [DeerCreekSchools.org](http://DeerCreekSchools.org)